



PIEDMONT REGION

Title:	Basic Skills Functioning Levels Participation	Policy #:	26
Effective Date:	3/10/2022	Revision Date:	3/10/2022

References:

USDOL TEGL: 19-16, Pg 3

Background

In order to insure the highest level of successful completion of program participation, the PWDB is implementing this policy to establish minimum education and basic skill level requirements for participants to be offered specific WIOA program services and/or training. The PWDB desires for all WIOA participants that participate in training, to be properly equipped to successfully complete program objectives. The PWDB also believes that a participant will be unlikely to successfully complete training and secure related employment leading to economic self-sufficiency without first obtaining a high school diploma or equivalent and possessing basic skill levels in math and reading at a level at least 9.0 or above. The PWDB supports individuals scoring below 9th grade level who enroll in Adult Education Integrated Education and Training (IET) programs to ensure that both basic skills (including English language skills) and occupational skills are being developed.

Policy

Low Basic Skills: Individuals assessing at TABE grade level equivalent to 0 to 3.9 are unlikely to benefit from any WIOA programs, so it is recommended that these individuals not be enrolled in WIOA training programs*, but participate in Adult Education training for at least 8 -12+ months in order to raise their skill levels to be ready for unsubsidized employment and/or postsecondary training (career services can still be offered during this time).

Moderate Basic Skills: Individuals assessing at TABE grade level equivalent to 4.0 to 8.9 or that do not have a secondary credential (High School Diploma or equivalent) are unlikely to benefit from college level training and education programs, so it is recommended that these individuals not be enrolled in post-secondary training programs*, but be enrolled in WIOA career services and participate in Adult Education Programs (including IET) for at least 6-8+ months in order to raise their skill levels to be ready for further postsecondary training.

Standard Basic Skills: Individuals assessing at TABE grade level equivalent to 9.0 to 12.9 and are deemed likely to benefit and succeed in WIOA programs are eligible to be enrolled in all program levels up to and including occupational skills training*. Many post secondary training programs require a high school diploma or equivalent. Individuals lacking the high school credential should be referred to local adult education programs. Some post -secondary programs, like the Adult Education PluggedIn VA programs (or those that are mostly hands-on training) may require an "entrance exam" in Math and/or English to ensure the individual has the basic skills required to complete the training and earn a credential. Training provider guidelines should be considered to determine appropriate placement and eligibility based on required assessment scores for the occupational training program. High school credentialing should always be strongly recommended as it is required

Case Managers may request a waiver by submitting the request with documentation to prove "likely to benefit and/or succeed in the training" to the Workforce Director.