



PIEDMONT REGION

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PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB)

Serving Albemarle ~ Charlottesville ~ Culpeper ~ Fauquier ~ Fluvanna ~ Greene ~ Louisa ~ Madison ~ Nelson ~ Orange ~ Rappahannock

PWDB Quarterly Meeting
 Thursday, March 14, 2019
 3:00 PM – 4:30 PM
 4th-Floor Conference Room

UVA Research Park
 1001 Research Park BLVD, Suite 301
 Charlottesville, VA 22911
 (434) 979-5610

Mission

To be a proactive partner with employers and economic development leaders by providing a qualified workforce that meets current and future job demand.

Vision

A proactive, nimble organization that responds to the needs of employers.

Jeff Waite
PWDB Chair

Helen Cauthen
Executive Director

Elizabeth (Liz) Walters
Vice Chair

Monica Long
Workforce Director

AGENDA ITEMS

Item # and Description	Presenter	Action	Page #
I. Call to Order/Roll Call/Introductions	<i>Jeff Waite</i>	Action by Chair	
II. Determination and Announcement of Quorum	<i>Jeff Waite</i>	Action by Chair	
III. Transparency of PWDB Decisions a) Conflict of Interest/Disclosure – <i>Any financial interest (assets, contracts, income, etc.) of WDB members which may be materially affected by actions or discussion on this agenda should be disclosed at this time and members should leave the room prior to any discussion of the item and</i>	<i>Jeff Waite</i>	Action by Chair	

	<i>return after the discussion has ended and/or action has been taken.</i>			
IV.	Opportunity for Public Comment Persons may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the jurisdiction of the Board.	Jeff Waite	Discussion	
V.	Consent Agenda a) January 17, 2019, PWDB Meeting b) Finalized Local Plan Addendum	Jeff Waite	Accept Approval	
VI.	Guest Presentation a) Courtney Polk – Building Goodness Foundation BGF is applying for grant funding as part of a partnership to enhance and increase youth apprenticeship opportunities in the construction trades.	Courtney Polk	Information	
VII.	Partner Presentations and Program Updates a) One-Stop Operator – Operations and Business Services b) WIOA – Adult, Dislocated Worker, Youth c) Virginia Employment Commission d) Dept. of Aging and Rehabilitation Services e) Adult Education and Family Services	Marty Baldwin Melanie Blosser Melanie Blosser Marilyn Henderson Naomi Aitken Carol Coffey	Information	
VIII.	Fiscal Agent Reports and Financials a) Budget b) Audit Report	Stephanie Boynton Helen Cauthen	Approval Information	
IX.	Administrative a) Board and Council Agreement - Chair Signature b) Member Resignations and Nominations c) Conflict of Interest Forms d) MOU/IFA Update e) Executive Committee Recognition of members f) WIOA Committee Appointments and Projects g) Performance Update h) State Level Updates i) Legal Assistance Update	Monica Long Helen Cauthen	Information	
X.	Member Roundtable			
XI.	Other Business			
XII.	Next Quarterly Meeting	June 13, 2019		
XIII.	Adjournment			

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act, the PWDB will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Helen Cauthen, EO Officer at hcauthen@centralvirginia.org | (434) 979-5610 | TDD/TTY Dial 7-1-1 Toll-free. Requests for assistance should be made at least three business days in advance of the meeting.