Program Committee Monthly Meeting

August Meeting Minutes

Program Committee Monthly Meeting
Monday – August 18, 2025
1:00 PM – 2:00 PM
https://us06web.zoom.us/j/86089368842?pwd=NXhPWGN1L2NXc210UjZOekgycjR1dz09
Meeting ID: 860 8936 8842
Passcode: 969359

I. **Call to Order**
II. **ETPL – New Program Application(s)**
   a. Rappahannock Center for Education – Stephanie McNamara reminded the committee that the Rapp Center for Education was a previously approved ETP and they are requesting to add the following three programs to the approved list for WIOA funding.
      i. Certified Clinical Medical Assistant (CCMA)
         1. No questions were posed about this program beyond the cost on the application was more than the cost listed on the website. Stephanie will follow up with the provider with that question and get back to the committee so they can vote on whether to recommend passing to the Board for a vote.
      ii. Certified Phlebotomist Technician 1 (CPT 1)
         1. No questions were posed about this program beyond the cost on the application was more than the cost listed on the website. Stephanie will follow up with the provider with that question and get back to the committee so they can vote on whether to recommend passing to the Board for a vote.
      iii. Limited Scope Radiological Technologist (LSRT)
         1. The cost on the application was more than the cost listed on the website. Stephanie will follow up with the provider with that question and get back to the committee so they can vote on whether to recommend passing to the Board for a vote.
         2. The other question was posed by Raye Elliott regarding the credential authority provided, AART. The question was only that she was unable to find Rapp Center for Education on their listed providers. Stephanie will follow up on that as well.
III. **New Committee Chair**
   a. Nominations – Raye Elliott has offered to take over chair duties of the Program Committee. There are no objections and the rest of the committee is grateful to John Baldino for his Chair duties for the previous countless years serving as chair. John and Raye will be meeting offline to pass the baton of duties.
      i. Stephanie will be following up with Raye to elaborate on duties of the Executive Committee as the committee chair.
IV. **Follow Up Actions**
   a. Stephanie will send the committee metrics regarding:
      i. Results and enrollment of ETPL participants
         1. Current PY
         2. Previous PY
      ii. Salary ranges of WIOA participants
V. **Adjourn** – 1:40 PM

Committee Members:
John Baldino (Chair) - Present
Antwon Brinson - Present
Kenny Allison - Absent
Laura Duckworth - Absent
Eric Robertson - Present
Jessica Thompson - Absent
Raye Elliott - Present

Board Staff: Stephanie McNamara - Present

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