



PIEDMONT REGION

**VCW – Piedmont Council Meeting Minutes**

**June 21, 2019; 10:00 – 11:30 AM**

UVA Research Park, Town Center Two

1001 Research Park Blvd, Suite 301, Charlottesville, VA 22911

VCW - PIEDMONT COUNCIL	PROGRAM YEAR 2018 (JULY 2018 – JUNE 2019)			
COUNCIL MEMBERS	ATTENDED			
QUARTERLY MEETINGS	Jun - 2019	Mar - 2019	Jan - 2019	Sept - 2018
Lee Frame - Chair	X	X	x	x
Alexa Fritz – Vice Chair	X		x	x
Amber Foster				
Ann Mallek/Ned Galloway	Mallek	Mallek		x
Fitzgerald Barnes	X			
Holder Trumbo, Jr.			x	
Kathy Galvin		X		
Marie Durrer				
Ron Frazier		X	x	x
Thomas Bruguire, Jr.				
Tony O’Brien		X	x	
<b>PWDB STAFF</b>				
Monica Long			x	x
Helen Cauthen	X	X	x	x
Stephanie Boynton	X	X	x	x
<b>OTHER GUESTS</b>				
Goodwill: Melanie Blosser				

**I. Welcome & Introductions**

Chair Lee Frame called the meeting to order at 10:08 AM and directed welcome and introductions.

**II. Transparency of Council Decisions**

Council members did not identify any conflicts with today’s agenda.

**III. Public Comment**

No public comments were made.

**IV. Consent Agenda**

Chair Lee Frame presented the consent agenda with only included minutes from the March 14, 2019 Council meeting.

***Motion by Ann Mallek to approve the Consent Agenda. Seconded by Alexa Fritz. Motion carried unanimously.***

**V. Partner Presentations and Updates**

Melanie Blosser of Goodwill gave an update on Center operations and shared two handouts on performance and enrollments0. She reported that they’ve recently held four neighborhood job fairs in PD-10 to try to reach people who may have transportation challenges. PD-9 has 4,043 year to date visitors with PD-10 having 1,027 just in May. They are still seeing new visitors to the Centers in Charlottesville, Culpeper and Orange. There was discussion on ensuring access to services in the rural areas and serving the re-entry population. Soft skills continue to be of

concern to employers – some of whom need people who will have good attendance, but don't need high skill levels. Ms. Blosser also reported that employers often prefer to train their own pharmacy techs on –the-job.

## **VI. Fiscal Agent Reports and Financials**

### **A. FY 2019 Financials**

Stephanie Boynton gave an overview of the financials through March 31, 2019 and also presented budget modifications requested by the Center operator, Goodwill for this fiscal year. After discussion on the WIF grant, which ends June 30, and the need for focus on our youth, two motions were made and approved:

- 1. Motion by Ann Mallek to approve the March 31, 2019 financials. Seconded by Alexa Fritz. Motion carried unanimously.**
- 2. Motion by Alexa Fritz to approve the requested PF2019/FY2019 operator budget modifications. Seconded by Ann Mallek. Motion carried unanimously.**

### **B. FY 2020 Budget**

Stephanie Boynton reported that VCW-Piedmont received a 7.2% decrease in funding for the upcoming year. We have a large geographic area to serve yet receive the 2<sup>nd</sup> lowest level of funding in the state. As shown on page 21 of the meeting packet, in the five year period from July 1, 2014 to June 30, 2020, VCW-Piedmont has received a 50.94% decrease in federal funding – from \$1.25 million to \$827,429 – and a loss of \$421,467. The proposed budget is very tight but will meet the 40% training requirement. Goodwill of the Valleys already contributes about \$70,000 to Center operations and the Rappahannock Goodwill contributes about \$175,000. To limit the impact on participants and ability to provide services, the proposed budget would use locality contributions of \$58,032 to support the Board and Council's administration of the program. The Council also agreed to have a task force to look at future funding and innovative ways to address budgetary concerns. The Piedmont Workforce Board Chair, Liz Walters, and Past Chair, Steve Ray will be invited to join this task force. The incoming Central Virginia Partnership Board Chair, John Egertson, also is willing to participate in such discussions.

**Motion by Alexa Fritz to approve the FY 2020 budget as proposed. Seconded by Ann Mallek. Motion carried unanimously.**

### **C. Youth In School/Out of School Split**

The Council agreed to move from serving 100% out of school youth to serving 75% out of school and 25% in school.

**Motion by Alexa Fritz to approve serving 75% out of school youth and 25% in school youth. Seconded by Ann Mallek. Motion carried unanimously.**

## **VII. Administrative Updates**

### **A. Nomination of PWDB Chair, Vice Chair and Board Member**

**Motion by Ann Mallek to approve Elizabeth Walters as Chair and Dave Kilgore as Vice Chair and appoint Chris Pope of VEC to replace Marilyn Henderson. Seconded by Alexa Fritz. Motion carried unanimously.**

### **B. General Updates**

Stephanie Boynton gave updates on the pending MOU, shared that the state has not yet made any changes in the 40% training dollars requirement, Randy Stamper is now overseeing the VCCS workforce team, and referred the members to the performance information on page 43 of the packet. She also shared that VCW-Piedmont is working to partner with the Shenandoah Valley on an economic equity grant.

## **VIII. Next Quarterly Meeting**

Staff will work with Chair Lee Frame to come up with tentative dates for the Council meetings in the year ahead and then share those options with the full group to come up with a schedule. The Council members asked staff to set dates for the full year as soon as possible with their input.

## **IX. Adjournment**

There being no other business, Chair Lee Frame adjourned the meeting at 11:50 AM.