



PIEDMONT REGION

VCW – Piedmont Council Meeting Minutes

June 10, 2020; 1:00 PM - 2:30 PM

Via Zoom Teleconference

VCW - PIEDMONT COUNCIL	PROGRAM YEAR 2019 (JULY 2019 – JUNE 2020)			
COUNCIL MEMBERS	ATTENDED			
QUARTERLY MEETINGS	Sep 2019	Dec - 2019	Mar - 2020	June - 2020
Lee Frame - Chair	X	X	X	X
Alexa Fritz				
Amber Foster				
Ann Mallek			X	X
Kathy Campbell				
Fitzgerald Barnes				
Heather Hill			X	X
Holder Trumbo, Jr.				
Kathy Galvin		X		
Marie Durrer			X	
Ned Galloway				
Ron Frazier	X	X	X	X
Thomas Bruguire, Jr.				
Tony O'Brien		X		
PWDB Chair				
PWDB STAFF				
Helen Cauthen	X	X	X	X
Candace Spence		X		X
Sarah Morton			X	X
Rahul Maitra			X	X
OTHER GUESTS				
Melanie Blosser	X			
Bo Bundrick		X		
John Baldino		X		
Laura Duckworth		X		
Lisa Rengers (speaker)		X		
Stephanie McNamara				X

I. Welcome & Introductions

Chair Lee Frame called the meeting to order at 1:05 PM and directed welcome and introductions.

II. Determination and Announcement of Quorum (30%)

It was noted that a quorum was present.

III. Opportunity for Public Comment

No public comments were made.

IV. Consent Agenda

Chair Lee Frame presented the consent agenda which included the March 11, 2020 meeting minutes.

Motion by Ron Frazier to approve the minutes as presented. Seconded by Ann Malek.

Motion carried unanimously.

V. Fiscal Agent Reports and Financials

Rahul Maitra presented the financial reports through April 30, 2020 and the budget for FY2021.

Motion by Ann Malek to approve the budget as presented. Seconded by Heather Hill.

Motion carried unanimously.

Motion by Ron Frazier to approve the financials. Seconded by Ann Malek. Motion carried unanimously.

VI. Appointments for the PWD Board for FY 2021

Sarah Morton recommended that terms of the current board members be extended through the September 2020 meeting. Helen Cauthen recommends that the Council replace Valerie Palamountain of Piedmont Virginia Community College, who is retiring, with Jeanne Wesley of Germanna Community College.

Joint motion by Ann Malek to approve the replacement of Valerie Palamountain with Jeanne Wesley as well as the extension of PWDB Board members through September 2020 meeting. Seconded by Heather Hill. Motion carried unanimously.

VII. Documents to be Approved

Stephanie McNamara was introduced as administrative support. She read statement announcing this meeting is conducted electronically via Zoom and the public has been given an opportunity to make comments or ask questions. Council members declared from where they were calling as the roll call took place.

- Lee Frame – Locust Grove, VA
- Heather Hill – Charlottesville, VA
- Ann Malek – Earlysville, VA
- Ron Frazier – Amissville, VA

Helen Cauthen presented the Wagner-Peyser MOU for review and approval.

Motion by Ann Malek to approve the MOU. Second by Heather Hill. Motion carried unanimously.

VIII. Director Update

A. Aversion Grant

Sarah presented information regarding the Aversion Grant. There were over 133 applicants and 56 awards were made.

B. COVID-19 Recovery Opening Plan

The State submitted uniform guidance for reopening. Sarah questioned opening 6/1/20 when the stay at home order is until 6/10/20 and expressed concern to ensure centers stay productive and safe for reopening. Key points made included:

- There will be high volume once doors reopen.
- Services were never shut down, only the physical buildings were shut down. Services have been provided virtually. Training has halted but there may be upcoming online training platforms which will be helpful in this region.

- Additional dollars will be included for prep and cleaning attendant. VCW staff needs to provide services, not cleaning. A request has been made for funds for Temp DLW career specialist, temp triage to place appropriately and streamline, daily janitorial attendant, temp workplace coach that may not get WIOA services. Have not heard back.
- Sarah is anticipating a reopening of after July 4, 2020. In preparation she has purchased hand sanitizer and masks for the building.
- VEC has stated that they don't want to provide for clients (masks and sanitizer); which lead to Sarah purchasing to be on the safe side for all who enter the building.
- Ann asked Sarah to write a statement for her to send Ryan to show that we will not continue to only be cooperative and not hold accountable of discrepancies in what is promised and what is delivered.

C. GO VA ERR Grant

Sarah Morton explained that this grant would enable VCW-Piedmont to hire a Workforce Transition Coordinator to help connect job seekers to job openings in the region. The grant would allow this person to operate outside the constraints of WIOA federal funding.

IX. Goodwill Updates

Mary Ann Gilmer presented the trends over the past few years and pointed out that this year was obviously an unusual year. Ann Mallek mentioned screening concerns regarding assigning qualified online providers. Sarah ensured her there is a strong process (eligible trainer provider selection list) with thorough review by the WIOA Committee.

X. Other Announcement(s)

- Sarah Morton discusses the proposed position of an Operations Manager using funds from Wagner-Peyser and the EEI grant.
- Helen Cauthen expressed appreciation for how hard Sarah has been working and how lucky we are and encouraged the Council to show appreciation for in her skills during a very tough time.

XI. Adjournment

There being no other business, Chair Lee Frame adjourned the meeting at 2:31 PM.