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Workforce Network

PWN Council Meeting Minutes
November 29, 2017 – 10:00 AM -11:30 AM
Green County Visitor Center (2nd Floor)
8315 Seminole Trail, Ruckersville, VA

Council Member	Present
Supervisor Diantha McKeel	
City Councilor Kathy Galvin	
Supervisor Alexa Fritz	x
Supervisor Holder Trumbo, Jr.	x
Supervisor Tony O'Brien	
Supervisor Jim Frydl	
Supervisor Stephanie Koren	
Supervisor Clay Jackson	
Supervisor Connie Brennan	
Supervisor Lee Frame	x
Supervisor Ron Frazier	
Steve Ray, Board Chair	Teleconference
PWN Staff	
Helen Cauthen	x
Mary-Huffard Kegley	x
Stephanie Boynton	x
Clay Stein, Goodwill	x

I. Welcome and Introductions – Alexa Fritz, Chair

II. Public Comment

No public comments were made.

III. Consent Agenda:

Council minutes of September 7, 2017

Motion by Supervisor Lee Frame to approve minutes as presented. Second by Supervisor Trumbo. Motion carried.

IV. Financial Reports

Stephanie Boynton presented the FY2017 year-to-date financials through written summary. She highlighted first quarter 2018. Overall spending at 17% for first quarter, as anticipated. Members complimented Stephanie on Financial Report presentation and mentioned that the format was more easily read and understood. Discussion points by members included:

- Anticipated cuts and reductions will impact regions and ability to serve clients.
- Potential consideration of merging regions.
- Inquire if statewide discrepancies between rural vs. urban regions?

Motion by Supervisor Frame to approve year-to-date financials as presented. Second by Supervisor Trumbo. Motion carried.

V. Formula Review Request

Helen Cauthen shared the PWN Board Chair Ray and Council Chair Galvin submitted a letter of request to the Virginia Workforce Development Board to provide an explanation and review of the funding formula used to fund the 17 local workforce area regions. No response received to date. However, Sara Dunnigan has indicated that we should hear back soon as there is a meeting with VEC and VCCS staff next week.

VI. GO Virginia Project Idea Discussion

Helen Cauthen shared that a few workforce development proposals are being developed by Germanna Community College in partnership with Culpeper County and others. PVCC has also expressed interest, however, no formal application has yet been received. There also has been discussion regarding Cybersecurity as a joint initiative. During Council discussion, other initiatives mentioned included: developing a website similar to the Valley Career Hub; youth initiatives; expansion of Kids College.

VII. Administrative Tasks

Helen Cauthen stated the following updates:

- MOU Development & Cost Allocation Plan is currently being developed.
- One-Stop Certification submitted for approval.
- Virginia Incumbent Worker Training program. Approximately \$160,000 funding remains. PWN Staff is working closely with community colleges to attempt to use the funding.

VIII. Adjournment

There being no other business, Chair Fritz adjourned the meeting at 11:20 AM.