



PIEDMONT REGION

VCW-PIEDMONT CLEO + PWDB QUARTERLY MEETING MINUTES

Serving Albemarle ~ Charlottesville ~ Culpeper~ Fauquier ~ Fluvanna ~ Greene ~ Louisa ~ Madison ~
Nelson ~ Orange ~ Rappahannock

VCW-Piedmont CLEO + PWDB Quarterly Meeting Tuesday, December 9, 2025 3:00 PM – 4:30 PM	Virtual - Zoom
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VCW-PIEDMONT COUNCIL		PROGRAM YEAR 2025 (JULY 2025 – JUNE 2026)			
COUNCIL MEMBERS		ATTENDED			
QUARTERLY MEETINGS	Location	SEPT 2025	DEC 2025	MAR 2026	JUNE 2026
Ann Mallek – Chair	Albemarle	X	X		
Juandiego Wade – Co-Chair	Charlottesville	X	X		
Donna Comer	Rappahannock	X			
Tony O'Brien	Fluvanna	X	X		
Bryan Nicol	Orange		X		
David Lee	Culpeper				
Fitzgerald Barnes	Louisa				
Marie Durrer	Greene				
James Jewett	Madison				
Dr. Jessica Ligon	Nelson				
Ike Broaddus	Fauquier		X		

VCW-PIEDMONT PWDB MEMBERS	PROGRAM YEAR 2024 (JULY 2024 – JUNE 2025)			
	ATTENDED			
	SEPT 2025	DEC 2025	MAR 2026	JUNE 2026
Annette Hyde - Chair	X	X		
Cheryl Kirby – Vice Chair	X	X		
John Baldino	X	X		
Ray Battani				
Antwon Brinson	X	X		
Matthew Brown	X	X		
Carol Coffey	X			
Jane Colony Mills	X	X		
Dana Cook	X			
Kaki Dimock				
Laura Duckworth	X	X		
Raye Elliott	X	X		
Rick Forsythe				
Dawn Hutchison	X	X		
John Jackson	X	X		
Clare Lillard		X		
Beth Lucchesi		X		
Steven Ray	X	X		
Eric Robertson				
Jennifer Schmack	X	X		
Shawn Woodfolk				
Lorne Seay				
Don Shotwell	X			
Gary Spry	X	X		
Shaun Summerscales				
Jessica Thompson				
Tony Williams				
Jacqueline Washington	X	X		
Lisa Taylor		X		

NAME	ORGANIZATION	NAME	ORGANIZATION
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Sarah Morton	PWDB Staff	Marty Bywaters-Baldwin	RGI
Ti-Erra Elam	PWDB Staff	Sara Drebes	RGI
Stephanie McNamara	PWDB Staff	Brookes Sims	VCW-P Charlottesville VA
Liz Burnett	PWDB Staff	Christopher Jones	Greene County Public Schools CTE
Jason Ford	VCW-P Culpeper		

- I. **Meeting was called to order at 3:02 PM by Annette Hyde (PWDB) & Ann Mallek (CLEO)**
- II. **Opportunity for Public Comment**
 - a. No Public Comment
- III. **Career & Technical Education (CTE) Presentation, Chris Jones, Greene County Technical Education**
 - a. **Highlights at Greene County:**
 - i. New Greene Tech CTE Center opened.
 - ii. Success stories: Kaylee (NASA welding certification) & Brooklyn (crew lead at Riddleberger Brothers).
 - iii. Key success factors: discipline, resilience, creativity, strong work ethic, allowing students to have a “safe place to fail” and learn by doing.
 - iv. Techniques: small group instruction, adequate budgets, real job placement, OSHA 10 certification for all students they can carry forward into their careers.
 - v. Learning objectives: Budgeting, time management, soft skills, follow-through
 - vi. Emphasis on the needed for tool acquisition and advisory board support.
 - b. **Discussion: Need for tools and sponsorships; leveraging CTE advisory boards.**
- IV. **Provider Presentation, Marty Bywaters-Baldwin, Rappahannock Goodwill Industries (RGI)**
 - a. Success story: Ian, a WIOA Youth participant was placed at Caromont Farms (goat farming, cheese production).
 - b. Dashboard updates:
 - i. Job placements down 42% from last year; healthcare stable, manufacturing & retail down 60%.
 - ii. Dislocated Worker enrollments highest in 5 years.
 - c. Regional highlights:
 - i. PD10: UVA Pipelines event (42 job seekers), Emerson layoff response (87 affected).
 - ii. PD9: Orange County hiring event; Groundwork Project graduates (9 youth).
 - d. Economic context: UVA forecast shows modest growth; unemployment projected to rise to 4.8% in 2026.
- V. **Board & CLEO Retreat Recap, breakout sessions discussed:**
 - a. Increased board engagement and diligence.
 - b. Governance committee proposal for onboarding new members.
 - c. Social time before meetings to boost attendance.
 - d. Need for VCWP to be involved early in economic development conversations.
- VI. **Financial Update, presenters: Ti-Erra Elam & Sarah Morton**
 - a. PY24 carry-forward funds and PY25 funds reviewed.
 - b. Locality contributions reviewed.
 - b. Anticipated federal program cuts in next fiscal year; carry-forward funds will sustain operations for ~6 months.
- VII. **Staff & Directors Report, presented by Sarah Morton**
 - a. **Federal/State Updates:** New DOL guidance letter introduces flexibility; possible merging of Adult & DLW programs.
 - b. **Branding:** State rebrand to “Virginia Works” by Fall 2026; concerns about cost and outreach.
 - c. **Grants:** Awaiting apprenticeship grant status.
 - d. **Employer-Led VAULT:** \$60,000 for incumbent worker training in PD9 & PD10 sectors. Center managers are working to identify participating businesses.
 - e. **Profile of an Employee:** Drafts to be shared in January for feedback on soft skills.
- VIII. **Roll Call and Announcement of Quorum, Stephanie McNamara, Annette Hyde, Ann Mallek**
 - a. CLEO Quorum: Achieved
 - b. PWDB Quorum: Achieved
- IX. **CLEO Items Requiring Approval**
 - a. **September 2025 Meeting Minutes**
 - i. **Motion:** Juandiego Wade
 - ii. **Second:** Bryan Nicol
 - iii. **Unanimous approval via roll call vote.**
 - b. **New Board Members:**
 - i. **Jacqueline Washington and Lisa Taylor**
 1. **Motion:** Ike Broadus
 2. **Second:** Bryan Nicol
 3. **Unanimous approval via roll call vote.**
 - ii. **Jacque & Lisa were welcomed to the board.**
- X. **Board Items Requiring Approval**
 - a. **September 2025 Meeting Minutes**

- i. **Motion:** Jane Colony Mills
- ii. **Second:** Cheryl Kirby
- iii. **Unanimous approval via roll call vote.**
- b. **Updated VCWP Policies:**
 - i. **Incumbent Worker Training #14**
 - ii. **Data Validation #22**
 - iii. **System of Record & Electronic Case Files # 32**
 - iv. **Voting for all three:**
 - 1. **Motion:** Antwon Brinson
 - 2. **Second:** John Baldino
 - 3. **Unanimous approval via roll call vote.**

XI. Adjournment

- a. **CLEO Adjourned: 4:17 PM by Ann Mallek**
- b. **PWDB Adjourned: 4:17 PM by Annette Hyde**