



*With over **250,000 open jobs** across Virginia, Virginia Works' network of partners is committed to helping every Virginian navigate career transitions and helping employers find and hire talent. We're hosting a virtual hiring event that will connect jobseekers with employers across industries and geographies. It's flexible, focused, and effective... like an in-person job fair that has been recreated online!*

## WHAT TO KNOW: FOR EMPLOYERS

### Is there a deadline to register?

- Please set-up your virtual booths before early access begins at 10:00 AM on May 19th. [Click here to get started.](#)
- **New to the Premier Virtual platform?** Go to the "[Organization Training - Booth Set Up/ Registration / Best Practices](#)" Video for instructions on getting set up quickly.
- **Need to know more?** Training resources and technical assistance are a click away in on your dashboard in the Help menu under Training. Or email [Hiring.Events@virginiaworks.gov](mailto:Hiring.Events@virginiaworks.gov) to join an upcoming office hours session for real-time help with our team.

### What can I expect?

- You'll have the opportunity to staff a virtual "booth," chat, and interview with job seekers via 1:1 video, provide webinar-style presentations on your organization, and follow-up with visitors directly to your Applicant Tracking System.

### What do I need to do before the day of the event?

- Create job postings for your booth (you can list up to 99 job postings).
- Choose the categories you'd like your booth to represent in the lobby (i.e. industry/sector).
- Review registered jobseeker attendees for the event.
- Set your schedule, to allow jobseekers to book specific times to meet via video.
- Add information about your organization in your booth.



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Questions? Email [Hiring.Events@virginiaworks.gov](mailto:Hiring.Events@virginiaworks.gov)