

## Program Committee Monthly Meeting

### February Minutes

#### Program Committee Monthly Meeting

Monday – February 26, 2024

1:00 PM – 2:00 PM

Via Zoom

- I. Stephanie McNamara calls the meeting to order at 1:04 PM
- II. Strategic Plan Focus – DEI
  - a. What do we as a Board want to do to ensure DEI in the Piedmont Region?
  - b. Discussion on the topics the committee should focus on, under programs, and areas of focus in the region.
  - c. Website accessibility for English language learners and reflecting on how we can make our documents more accessible for translation into more languages.
  - d. Defining the objectives, responsibilities, and strategic plan of the program committee.
  - e. Next Steps
    - a. Reaching out to the IRC for guidance on language accessibility on the VCWP website
    - b. Involving everyone in the development of an agenda and a strategic plan.
  - f. Antwon will contact Sarah to discuss the committee's needs.
- III. Comments
  - a. Antwon Brinson, the efforts to address DEI are not equitable for all organizations, and it depends on the organization. Not every organization can meet DEI goals and there needs to be a discussion on how to identify a solution to overcome the gap.
- IV. Meeting adjourned at 1:35 pm

*Attendees: (green is present and red is absent)*

2024 Committee Members

Kenny Allison

John Baldino

Antwon Brinson

Laura Duckworth

Board Staff Attendees:

Stephanie McNamara

McKenzie Smith