

Programs Committee Quarterly Meeting June Minutes

Programs Committee Quarterly Meeting

Wednesday, June 3, 2026

2:00 PM – 3:00 PM

Virtual – Microsoft Teams

- I. **Call to Order: 2:00 PM by Raye Elliott.** *Due to limited attendance, the Raye briefly reviewed key items and the committee deferred formal business.*
- II. **Agenda Review**
 - a. Agenda items (including Workforce Board overview videos, monitoring report, and Registered Apprenticeship updates) were not fully reviewed in meeting.
- III. **Board & CLEO Meeting Prep**
 - a. **Raye Elliott will provide a verbal update at the upcoming Board meeting to include:**
 - i. **General Programs Committee status update**
 - ii. **Monitoring report update**
 1. Local Program and Admin Monitoring has been conducted and subsequent reports have been submitted to the State for review.
 2. State Program, Admin and EO Monitoring have been conducted and VCWP awaits final approval reports (which we anticipate)
 - iii. **Registered Apprenticeship / ETPL outreach update** – Raye will have this info after her meeting with Michael Mullins.
- IV. **Meeting Format & Communication - Due to scheduling conflicts, the committee acknowledged that:**
 - a. Information-sharing may continue via email updates when meetings cannot convene quorum
 - b. Virtual format remains acceptable for ongoing coordination
- V. **Adjournment:** With no additional members joining, the meeting adjourned at approximately 2:10 PM.

Committee Members:

Raye Elliott (Chair)

John Baldino -absent/unable to join

Antwon Brinson - absent

Kenny Allison - absent

Laura Duckworth - absent

Board Staff:

Liz Burnett



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