

**PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB)
WIOA Committee – Kickoff Work Session**

**WIOA Committee Kick-Off Work Session
Monday – October 26, 2020
2:00 PM – 3:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/5556775434?pwd=RlVnamtlZWppYStiVW84VlBzTTlwZz09>

Meeting ID: 555 677 5434

Passcode: 102620

Dial by your location

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AGENDA ITEMS

I. Call to Order /Introductions	Stephanie McNamara
<ul style="list-style-type: none"> a. Roll Call b. Opportunity for Public Comment 	
II. Ice Breaker – Meet and Greet	Sarah Morton
III. Workshop Discussion – Definition of roles as a committee	
<ul style="list-style-type: none"> a. Review committee responsibilities b. Evaluate and review eligible training provider timeline, approval and renewal process c. Develop action items for the committee that contribute to the local plan 	
IV. Vote on Chair and Co-Chair	
<ul style="list-style-type: none"> a. Chair coordinate monthly meetings for the group b. Chair collaborate with director and board staff to create meeting agendas c. Chair Provide quarterly reports at board meetings d. Co-Chair will scribe action items and minutes from each committee meeting and crosswalk them with board staff 	
V. Comments	
VI. Adjournment	

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act, the PWDB will make reasonable efforts to accommodate persons with qualified disabilities. If you require an accommodation, please contact Helen Cauthen, EO Officer at hcauthen@centralvirginia.org | (434) 979-5610 | TDD/TTY Dial 7-1-1 Toll-free. Requests for assistance should be made at least three business days in advance of the meeting.

* Submit Public Comments by completing the enclosed form to smorton@vcwpiedmont.com by 7:00 am on Monday, October 26th. Those received will be read into the record.

PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB) WIOA COMMITTEE MEETING PUBLIC COMMENT FORM



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PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB) WIOA COMMITTEE Meeting. Please email as an attachment to smorton@vcwpiedmont.com with the subject line "PWDB WIOA COMMITTEE Meeting Comments." Submissions will be accepted until 7 AM on the day of the meeting.

Name: _____

Organization: _____

Email: _____

Comments in the area below: