



PIEDMONT REGION

VCW-PIEDMONT PWDB QUARTERLY MEETING MINUTES

*Serving Albemarle ~ Charlottesville ~ Culpeper ~ Fauquier ~ Fluvanna ~ Greene ~ Louisa ~
Madison ~ Nelson ~ Orange ~ Rappahannock*

VCW-Piedmont Board Meeting Wednesday, June 8, 2022 3:00 PM- 4:30 PM	Culpeper Technical Education Center
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VCW-PIEDMONT PWDB MEMBERS	PROGRAM YEAR 2021 (JULY 2021 – JUNE 2022)			
	ATTENDED			
	SEPT 2021	DEC 2021	MAR 2022	JUNE 2022
Naomi Aitken		x	x	
Kenny Allison		x	x	
Laura Amdusky		x	x	
John Baldino		x	x	
Antwon Brinson		x		
Bo Bundrick		x	x	
Carol Coffey		x	x	
Linda Copeland		x	x	
ThermaJean Cossette		x	x	
Kaki Dimock		x		
Laura Duckworth		x	x	
Jeff Earney			x	
Allyn Gutasuskas			x	
Amy Henecke				
Sheila Hoffman		x		
Annette Hyde		x	x	
Ray Knott		x		
Scott Kozuch		x	x	
Clare Lillard		x		
Steven Ray		x	x	
Ravi Respeto		x	x	
Jack Rickett		x		
Bryan Rothamel		x	x	
Lorne Seay				
Don Shotwell		x	x	
Gary Spry		x	x	
Shawn Woodfolk				
PWDB STAFF				
Sarah Morton		x	x	
Helen Cauthen			x	
Dave Kilgore		x		

Rahul Maitra			X	
Stephanie McNamara		X	X	
Caroline Rice		X	X	
Candace Spence			X	
Kelvin Whitehurst		X	X	
OTHER GUESTS				
Stephanie Hoer		X	X	
Alicia Lenahan		X	X	
Sam Spencer		X	X	
Marty Bywaters-Baldwin		X	X	
Sara Drebes			X	
Justis Bratt			X	
Jazmine Jackson				
Sean Young			X	
Ellen Markowitz			X	

- I. Meeting Called to Order by
- II. Determination and Announcement of Quorum
- III. Opportunity for Public Comment
- IV. Items Requiring Approval
 - a. Board meeting minutes- March 2022
- V. Board Member Changes
 - a. Board members leaving PWDB
 - i. Bo Bundrick
 - ii. Ravi Respeto
 - iii. Linda Copeland
 - iv. Amy Henecke
 - b. New Board members
 - i. Jess Peregoy (Greene County, CTE)
 - ii. Barbara Hutchinson (United Way)
 - iii. Tina Lance (Germanna CC)
- VI. Director's Report
 - a. Monitoring
 - i. State administrative, program, and fiscal monitoring PY'21
 - 1. Submitted to state for PY'21
 - 2. Preliminary results received with some comments regarding program tracking
 - 3. Corrective actions will be developed after receiving the final report
 - ii. PWDB fiscal monitoring PY'21
 - 1. Preliminary discussions with state indicate the new monthly fiscal monitoring meets or exceeds the state requirements
 - 2. Process documents with examples will be written in June for submission by the end of the month
 - iii. PWDB Program monitoring PY'21
 - 1. Local Program monitoring was completed May 4, 2022
 - 2. Outcomes created action steps within a continuous improvement plan and was submitted to the Local Program Operator
 - b. Infrastructure Funding Agreement
 - i. WIOA funding
 - 1. States increases in Youth of 23%, 23% increase for Adult, and 9% increase in Dislocated Worker
 - a. Budget estimates have been given to Goodwill, based off level funding from last year. Pending funding increase, funds will be allocated for incumbent worker training.
 - 2. Infrastructure funding budget template sent to all partners May 24, 2022
 - a. Goodwill, VEC, DARS, DSS Charlottesville, and Albemarle, Job Corps, TJACE, PVCC
 - b. Negotiation is expected to be completed by June 15, 2022
 - 3. Memorandum of understanding
 - a. Executed after IFA complete
 - b. Due June 1, 2022
 - c. Expected completion by June 30, 2022
 - 4. Beginning the search for a One-Stop Center to include Board staff and

- community partners.
- c. Go Virginia Talent Supply Connector
 - i. Bridging CTE and community college students with workforce opportunities
 - ii. Funds 2 new staff members
 - 1. Career Pathways Leader
 - 2. Mobile Resource Specialist
 - iii. Targets the Food and Beverage Manufacturing and Light Manufacturing sectors in all of Region 9
 - iv. This 2-year grant is requesting \$391,528 in Go Virginia funds that will be matched with \$200,851 of WIOA federal funds
 - v. Projected to create 180 internships resulting in filling 90 regional target sector jobs
 - vi. The ROI is projected to be 44% in 3 years
- d. VCW-Piedmont Year in Review
- VII. Financial Agent Reports, Financials, and Budget Approval
 - a. Carryforward is year 2. Program year funds not spent in the first year are available
 - b. WIOA funds are delayed during the first quarter of each fiscal year. Unallocated funds are used for operations during that time.
 - c. Approximately 20% is held back.
- VIII. Partner Provider Presentations
 - a. Virginia Employment Commission
 - b. Goodwill of the Valleys
- IX. Other Committee Updates
 - a. Business and Education Outreach
 - i. Created and implemented the Career Pathways Guide (CPG) through Project Future
 - 1. Connected with more than 60 employers
 - 2. 21 employers have received a customized guide
 - 3. Exceeded KPI requirements for Project Future
 - ii. Collaborated with all schools and community colleges in the region to build a CTE and community college curriculum matrix to bridge gaps between business, education, and career seekers
 - 1. Shared with the Governor's office to match students with career opportunities
 - iii. Published in the Sector Strategies and Career Pathways Academy newsletter and spring edition of the Love Louisa Magazine
 - iv. 57 hiring events hosted, 377 career seekers hired in the region
 - v. Applied for Talent Supply Connector grant
 - b. WIOA
 - i. Within PY'21, reviewed and approved 49 new ETPL applications
 - 1. Program Renewals
 - a. Rappahannock Center for Education (4 programs)
 - b. CATEC (6 programs)
 - c. Orange County VIEW (4 programs)
 - d. PVCC (24 programs)
 - 2. New providers and programs
 - a. Carolina's Solution Group (5 new programs)
 - b. National Institute of Healthcare Certifications (3 new programs)

- c. Rappahannock Center for Education (previously approved provider)—(3 new programs)
 - ii. Industry sectors of programs approved included IT, healthcare, manufacturing and distribution, business and finance, and hospitality and tourism
 - c. Strategic Planning
 - i. The 2021 Strategic Local Plan is far more robust than in previous years with an in-depth priority list of objectives
 - 1. These priorities are core to all tasks carried out by VCW-Piedmont
 - ii. Created a Diversity, Equity, and Inclusion (DEI) Task Force subcommittee
 - iii. Distributed a survey to determine the inclusivity of VCW-Piedmont Board and Staff members
 - 1. Determine the need for DEI training with our Board, Staff members, and partners
 - iv. Preparing to revise onboarding materials to be more inclusive of new Board members
 - v. VCW-Piedmont is now in a position to apply for the Inclusive Excellence Grant administered by the United Way of Greater Charlottesville in partnership with the UVA division for Diversity, Equity, and Inclusion
- X. Questions and Answers
- XI. Meeting Adjourned at