



A proud partner of the  
americanjobcenter®  
network

# Piedmont Workforce Development Board Meeting

## March 9, 2022



Website: [vcwpiedmont.com](http://vcwpiedmont.com)

## Virtual Meeting Announcement

This meeting will be held virtually by electronic means in compliance with Virginia Code § 2.2-3708.2(A)(3), Albemarle County's Declaration of Local Emergency as approved by resolution of the Board of Supervisors, and, Albemarle County's Ordinances to Ensure the Continuity of Government During the COVID-19 Disaster.

For those who don't have an agenda or meeting packet go to the Virginia Career Works – Piedmont Region website at [www.vcwpiedmont.com](http://www.vcwpiedmont.com), select About/Public Documents/Council Meeting Information, to find today's materials and download.

For those who don't have an agenda or meeting packet go to the Virginia Career Works – Piedmont Region website at [www.vcwpiedmont.com](http://www.vcwpiedmont.com), select About/Public Documents/Board Meeting Information, to find today's materials and download.



# Agenda

Item	Agenda Item	Time	Presenters
1	<b>Call to Order/Roll Call</b>	3:00	Kenny Allison
2	<b>Determine of Quorum</b>	3:00	Kenny Allison
3	<b>Opportunity for Public Comment*</b>	3:05	Kenny Allison
4	<b>Items Requiring Approval</b>		
	Board Meeting Minutes - December 2021	3:10	Kenny Allison
	ETPL Approvals		John Baldino
	Policy Updates		Stephanie McNamara
5	<b>Director's Report</b>		
	Charlottesville Career Center Collaboration	3:20	Sarah Morton
	Other Grant Status		
	WIOA Performance Update		
	501c3 and Administrative/Fiscal Agent Status		
6	<b>Financial Agent Reports and Financials</b>	4:00	Rahul Maitra
7	<b>Partner and Provider Presentations</b>		
	Virginia Employment Commission	4:10	Chris Pope/Don Shotwell
	Goodwill of the Valleys	4:15	Stephanie Hoer
8	<b>Committee Updates</b>		
	Strategic Planning - DEI	4:25	Ravi Respetto
9	<b>Adjournment</b>	4:30	Kenny Allison

Americans with Disabilities Act: In accordance with the Americans with Disabilities Act, the PWDB will make reasonable efforts to accommodate persons with qualified disabilities. If you require an accommodation, please contact Sarah Morton, EO Officer at [smorton@vcwpiedmont.com](mailto:smorton@vcwpiedmont.com) | (434) 979-5610 | TDD/TTY Dial 7-1-1 Toll-free. Requests for assistance should be made at least three business days in advance of the meeting.

\* Submit Public Comments by completing the enclosed form to [smorton@vcwpiedmont.com](mailto:smorton@vcwpiedmont.com) by 7:00 am on Wednesday June 9, 2020. Those received will be read into the record.



# Public Comments

## PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB) MEETING PUBLIC COMMENT FORM

**PIEDMONT WORKFORCE DEVELOPMENT BOARD (PWDB) Meeting.** Please email as an attachment to [smorton@vcwpiedmont.com](mailto:smorton@vcwpiedmont.com) with the subject line "PWDB Meeting Comments." Submissions will be accepted until 7 AM on the day of the meeting.

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Email: \_\_\_\_\_

Comments in the area below:



# **Board Votes**

## **December 2021 Meeting Minutes ETPL Applications Policy Updates**



# ETPL Approvals - *Renewals*

## Rappahannock Center for Education

1. Certified Phlebotomy Technician
2. Medical Billing and Coding
3. Certified Clinical Medical Assistant (CCMA)
4. Radiation Technician

# Policy Updates

## VCW-P Policy #26

### Basic Skills Functioning Levels Participation

- In accordance with USDOL TEGL: 19-16, Pg 3

## VCW-P Policy #27 (Update)

### Processing Grievances & Complaints

- In accordance with VWL # 16-09, Change 1 WIOA Program Grievance and Complaint Processing





# Director's Report

A proud partner of the  
americanjobcenter®  
network





# Charlottesville Downtown Job Center (CJDC)

**VCW-P is providing on-site support one day per week.**

Provides a connection between VCW-P and the CDJC.

Allows time for the CDJC team member to be out in the community.

## **Next Steps:**

On-site Support: continue one day per week support through June. Include funding support options in FY'23 budget.

Location: consider options for a combined location when VCW-P lease expires.



# Other Grant Status

## Dislocated Worker Supportive Services - CAREER

Subgrant awarded through VCW - Hampton Roads

Two years, \$65K total with \$40K available to support DLW

## SCHEV

UVA is leading.

Two-year grant, \$250K total.

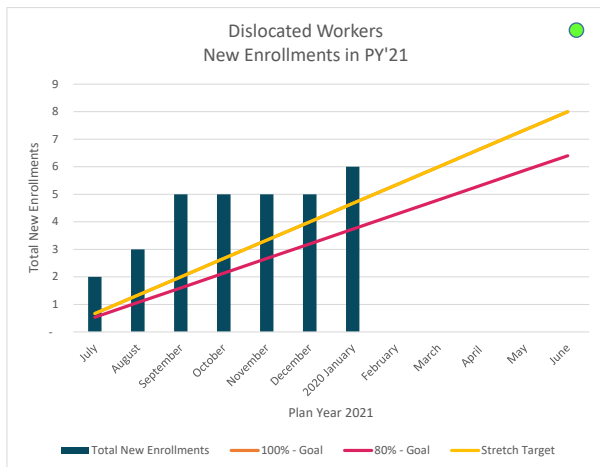
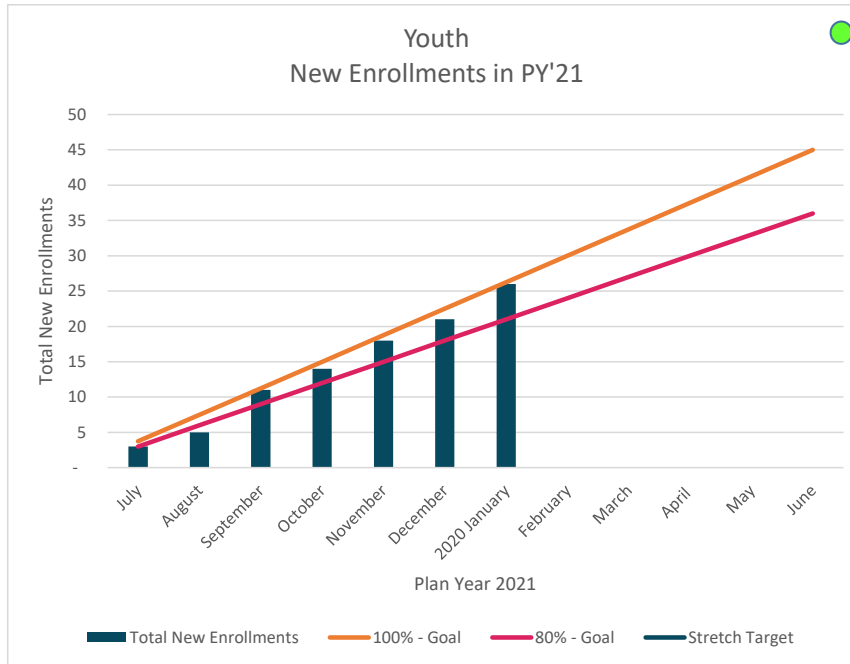
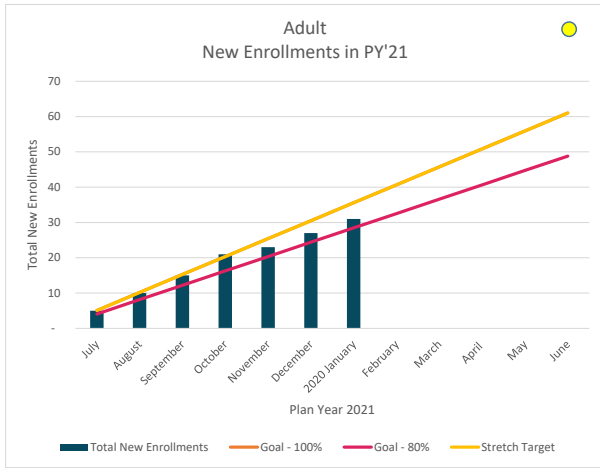
Focus on internships in the region.

VCW-P will support with one team member – 32 hours/week.



# WIOA: Metrics

## New Enrollments - Region



Youth and DLW enrollments are our meeting or exceeding the stretch targets.

Adult enrollments are below the stretch target.

# WIOA Metrics

## Measurable Skills Gain

		Plan Year 2021 (July 2021 - June 2022)			
		PY'20	Nov	Dec	Jan
<b>Adult - PD9/19</b>					
	Numerator	23	12	18	18
	Denominator	41	14	20	22
	<b>Employment Rate</b>	56.1%	85.7%	90.0%	81.8%
	Numerator	24	10	11	12
	Denominator	35	14	16	18
	<b>Credential Attainment 4 Quarters After Exit</b>	68.6%	71.4%	68.8%	66.7%
	Numerator	45	14	17	21
	Denominator	56	32	35	39
	<b>Measurable Skills Gain</b>	80.4%	43.8%	48.6%	53.8%
<b>DLW PD9/10</b>					
	Numerator	3	3	3	3
	Denominator	3	3	3	3
	<b>Employment Rate</b>	100.0%	100.0%	100.0%	100.0%
	Numerator	2	3	3	3
	Denominator	3	3	3	3
	<b>Credential Attainment 4 Quarters After Exit</b>	66.7%	100.0%	100.0%	100.0%
	Numerator	15	1	2	3
	Denominator	20	5	6	6
	<b>Measurable Skills Gain</b>	75.0%	20.0%	33.3%	50.0%
<b>Youth</b>					
	Numerator	14	9	14	16
	Denominator	17	10	17	20
	<b>Employment Rate</b>	82.4%	90.0%	82.4%	80.0%
	Numerator	8	4	7	9
	Denominator	9	4	7	9
	<b>Credential Attainment 4 Quarters After Exit</b>	88.9%	100.0%	100.0%	100.0%
	Numerator	23	5	8	8
	Denominator	31	18	19	19
	<b>Measurable Skills Gain</b>	74.2%	27.8%	42.1%	42.1%

### Adult

- Employment: slightly behind
- Credentials: slightly behind
- Measurable Skills Gain: behind with positive trends.

### Dislocated Workers

- Employment: exceeding
- Credentials: exceeding
- Measurable Skills Gain: behind with positive trends.

### Youth

- Employment: slightly behind
- Credentials: exceeding
- Measurable Skill Gain: behind



# 501c3 and Administrative/Fiscal Agent Options

Task Force (CVPED/VCW-P) discussions have continued.

Revised Fiscal and Administrative Agent Agreement is in the final stages of negotiation.

VCW-P EIN and 501c3 status may be beneficial to attract additional grants.

501c3 status is often required by Grantors.

Current structure and/or changes shown above are compatible with either structure.

12-18 month transition plan is in development based on Council proposal.





# Financials

A proud partner of the  
**americanjobcenter**<sup>®</sup>  
network



# Financial Status (through 1/31/2022)

<b>Virginia Career Works - Piedmont Region</b>							
<b>Program Year 2021/2022 Funding at-a-glance (July 1, 2021 to June 30, 2022) -- Overview</b>							
<b>As of January 31, 2022</b>							
	<b>PY2021 Budget</b>	<b>Total PY2020 Funds Spent</b>	<b>Remaining PY2020 Funds</b>	<b>Total PY2021 Funds Spent</b>	<b>Remaining PY2021 Funds</b>	<b>Total Available Funds (PY2020 + PY2021) Remaining at Month End</b>	
Adult	379,171	382,597	-	40,276	204,316	204,316	
Dislocated Worker	383,303	80,801	-	75,592	272,816	272,816	
Youth	330,929	199,575	19,220	-	278,527	297,747	
Admin	131,234	75,799	-	6,265	90,571	90,571	
<b>WIOA Subtotal</b>	<b>1,224,637</b>	<b>738,773</b>	<b>19,220</b>	<b>122,132</b>	<b>846,230</b>	<b>865,450</b>	
	<b>Budgeted Spending Amount</b>	<b>Total Spent from 7/1/2021 through 1/31/2022</b>	<b>Prior Year Locality Funds Available</b>		<b>PY2021 Funds Received</b>	<b>Remaining Available to Spend</b>	
Orange Satellite - Pre-Obligated	20,740	<i>\$20,740 pre-obligated</i>			-	-	
Locality - GO Virginia Project Future Match	23,000	<i>\$23,000 pre-obligated</i>			-	-	
Locality Funds Available	91,330	29,823	167,462		62,248	199,887	
<b>Locality Subtotal</b>	<b>135,070</b>	<b>50,563</b>	<b>167,462</b>		<b>62,248</b>	<b>199,887</b>	
	<b>Total Grant Amount</b>	<b>Total Spent through 1/31/2022</b>			<b>Remaining Available All Grants</b>	<b>Remaining Available to Spend: VCW-P</b>	
DLW Temperature Taker	105,484	52,937			52,547	1,130	
AJC Security Grant	51,058	23,254			27,804		
GO Virginia Grant (Project Future - ERR)	148,689	62,720			85,969	85,969	
<b>Grants Subtotal</b>	<b>450,312</b>	<b>145,882</b>			<b>166,320</b>	<b>87,099</b>	
<b>TOTAL</b>				<b>\$ 186,683</b>	<b>\$ 1,074,798</b>	<b>\$ 1,152,436</b>	

WIOA Spending through 12/31/21 is \$84K below budget: Goodwill (\$129K), VCW-P \$46K.

Locality funds are unrestricted. Balance expected to increase to ~215K by end of FY'22.



# Financial Forecast (through 7/31/2022)

Virginia Career Works - Piedmont Region  
 Program Year 2021/2022 Funding Forecast  
 As of January 31, 2022

(PY2020) July 1, 2020 - June 30, 2021

(PY2021) July 1, 2021 - June 30, 2022

<i>Most Conservative</i>	Total <u>Actual</u> Spent from 7/1/2021 through 1/31/2022	Total <u>Budgeted</u> Amount to have been spent from 7/1/2021 through 1/31/2022	3 Month Carry-forward (based on <u>budgeted</u> monthly spend) to float Q1 PY2022	Total Available Funds, excluding: 3 Month ( <u>budget</u> based) Reserve	Forecasted spending from 2/1/2022 through 6/30/2022 (based on <u>budget</u> spending)	Funds Leftover
Adult	249,565	221,183	94,793	109,523	157,988	(48,465)
Dislocated Worker	121,318	223,593	95,826	176,990	159,710	17,281
Youth	136,281	193,043	82,733	215,014	137,888	77,127
Admin	81,314	76,553	32,809	57,763	54,681	3,082
WIOA Subtotal	588,478	714,372	306,160	559,290	510,266	<b>49,024</b>

<i>Probable</i>	Total <u>Actual</u> Spent from 7/1/2021 through 1/31/2022	Total <u>Budgeted</u> Amount to have been spent from 7/1/2021 through 1/31/2022	3 Month Carry-forward (based on <u>actual</u> monthly spend) to float Q1 PY2022	Total Available Funds, excluding: 3 Month ( <u>actual</u> based) Reserve	Forecasted spending from 2/1/2022 through 6/30/2022 (based on <u>actual</u> spending)	Funds Leftover
Adult	249,565	221,183	106,956	97,359	178,261	(80,902)
Dislocated Worker	121,318	223,593	51,993	220,823	86,656	134,167
Youth	136,281	193,043	58,406	239,341	97,344	141,997
Admin	81,314	76,553	34,849	55,722	58,081	(2,359)
WIOA Subtotal	588,478	714,372	252,205	613,245	420,341	<b>192,903</b>

After protecting Q1 PY'22, we are projecting to carry forward an additional \$170K from PY'21 to PY'22. Spending is likely to slow for several months as team members are replaced (3 Goodwill, 1 VCW-P). Transfer is required between Dislocated Worker and Adult.





# Budget Change Request

## Locality Funds

	Budget FY'22	Actual / Realistic FY'22
Beginning Balance	161,502	167,462
Locality Carryforward from Budget Presentation	145,000	
FY'22 Orange Satellite (Pre-Obligated)	20,740	20,740
FY'22 Expected Funds w/put Orange Satellite	45,000	52,625
<b>Total Funds Available FY'22</b>	<b>210,740</b>	<b>240,827</b>
Spending Expected in FY'22 - normal	91,000	
GO Virginia Match	23,000	
<b>Total Spending Expected</b>	<b>114,000</b>	<b>22,964</b>
Projected Balance Left at End of FY	96,740	217,863

## WIOA

Total Variance to Budget (Over/(Under))	
	Total
Adult	30,847
DLW	(76,353)
Youth	(39,077)
Admin	1,215
<b>Total</b>	<b>(83,367)</b>
Goodwill Variance to Budget PY'21 (Over/(Under))	
Adult	2,952
DLW	(79,639)
Youth	(52,536)
Admin	-
<b>Total</b>	<b>(129,222)</b>
VCW-P Variance to Budget PY'21 (Over/(Under))	
Adult	27,895
DLW	3,286
Youth	13,458
Admin	1,215
<b>Total</b>	<b>45,855</b>

WIOA program underspent by \$83K through December, VCW-P overspent by \$46K

VCW-P underspending Locality Funds - expect to grow end of fiscal year balance by \$120K vs. budget. Decision to grow reserves while future organization decision is under review.

**Request: Continue on current path - overspend WIOA by \$95K and underspend locality by similar amount.**

Goodwill has agreed to this request.



# Questions and Answers



PIEDMONT REGION



# Partner Updates

A proud partner of the  
americanjobcenter®  
network

## VEC Goodwill





# Committee Updates

A proud partner of the  
**americanjobcenter**<sup>®</sup>  
network



**Thank You!**



**VIRGINIA  
CAREER WORKS**

---

PIEDMONT REGION