



PIEDMONT REGION

VCW – Piedmont Board Meeting Minutes

June 10, 2020; 3:00 PM – 4:30 PM

Via Zoom Videoconference

VCW - PIEDMONT BOARD	PROGRAM YEAR 2019 (JULY 2019 – JUNE 2020)			
BOARD MEMBERS	ATTENDED			
QUARTERLY MEETINGS	Sep 2019	Dec - 2019	Mar - 2020	June - 2020
Private:				
Elizabeth (Liz) Walters, Chair	X	X	X	
Allyn Gutauskas		X	X	X
Annette Hyde			X	X
Antwon Brinson	X	X	X	X
Dave Kilgore	X	X	X	X
Don Cantore				X
Kenny Allison				X
Laura Amdusky		X		X
Linda Copeland			X	X
Melanie Thigpen	X	X	X	
Peter MocarSKI	X	X	X	
Randy Soderquist		X		
Ray Knott				
Steven Ray		X		X
Public:				
Don Shotwell	X	X	X	X
Bo Bundrick	X	X	X	X
Carol Coffey	X	X	X	X
John Baldino		X	X	X
Laura Duckworth	X	X		X
Lorne Seay				
Miles Friedman		X		X
Naomi Aitken	X	X		X
Ravi Respeto	X	X		
Phyllis Savides				X
Ridge Schuyler				X
Valerie Palamountain		X	X	X

Staff				
Helen Cauthen	X	X	X	X
Rahul Maitra	X	X	X	X
Sarah Morton	X		X	X
Candace Spence		X	X	X
Guests				
Marty Bywaters-Baldwin	X	X	X	X
Tom Gillette				X
Melanie Blosser	X	X		
Mary Ann Gilmer			X	X
Chris Pope	X	X	X	X
Sara Drebes	X	X	X	X
Lee Frame	X		X	X
Tonya Brackman			X	
Nakesha White			X	

I. Call to Order/Roll Call/Introductions

Vice Chair Dave Kilgore called the meeting to order and a statement was read regarding this meeting taking place via zoom videoconference due to the state of emergency called by the Governor.

II. Determination and Announcement of Quorum (50% each/public and private sector members)

Declaration of quorum being present.

III. Opportunity for Public Comment

No public comments were made.

IV. Meeting Minutes

Chairman asked for a motion to approve minutes for March 2020 meeting.

Motion by Laura Duckworth that the March minutes be approved. Seconded by _____ . Motion was approved unanimously.

V. Aversion Grant

Sarah Morton reported on the Rapid Response Business Aversion grants available to mitigate initial impact from COVID-19. Our region was granted \$76,000. For those funds, we had over 133 applicants and awarded 56 grants - providing 32% (\$24,293) to PD-9 businesses and 68% (\$52,483) to PD-10 firms. A handout was provided in the meeting.

Monies must be spent and reimbursed by August 15 to have an August 30, 2020 close out of the grant.

Motion by Kenny Allison to confirm that the Board understands the program and the grant award process. Seconded by Don Cantore. Motion was approved unanimously.

VI. Re-Opening Recovery Efforts

Although the initial opening was to be June 11, 2020, it has been postponed to ensure that staff is in place safely to receive clients coming into the One-Stop center. Sarah Morton emphasized that services have not stopped; it was only the physical building which was closed. VEC initially stated they would provide PPE for staff, partners and clients but have since rescinded the client portion. Thus, funds from our budget have been allocated purchase masks and hand sanitizer for customers.

Sarah shared her concerns about limited staffing. With the requested additional funding, temporary employees will be hired (Temp DLW Career specialist, Term Triage Admin, Daily Janitorial attendant, Temp Workplace Coach). Security will be provided. Unarmed guards have been requested given the current environment to ensure that staff and customers are safe. Mr. Kilgore asked what next steps will be if funding is not granted. Staff responded that additional laptops and desk shields are already being purchased. Laura Duckworth asks about protocol regarding safety precautions in between clients. Kenny Allison asks if Sarah anticipates being closed beyond July 4 if supplies are not shipped in a timely manner. Sarah ensured the Board that only in-person services would be delayed; online, virtual services would continue to be offered. There was concern expressed for customers without sufficient broadband or access to computers.

VII. Committee Restructuring

Sarah Morton presented a recommendation for restructuring the Board Committees into three : WIOA; Education, Business/Outreach; and Strategic Planning. The Executive Committee would serve as the Finance Committee. She asked for suggestions and volunteers for further consideration at the September Board meeting.

VIII. Financial Report and FY 2021 Budget

Financials through April 30, 2020 were reported by Rahul Maitra. Page 14 of the meeting packet showed an overview of financials. For the FY 2021 budget, reported by Rahul, the request is \$125,000 in locality funds, which was approved by the Council earlier today. Of that amount, \$20,000 was pre-approved, \$25,000 has been allocated as a match for the GO VA ERR grant, and the remaining \$80,000 is used for any budget shortfall. About \$43,000 in new locality funds are expected in FY 2021.

Staff also requested approval of the Wagner-Peyser MOU with VEC. Board staff and Goodwill will cover those duties so VEC staff can focus entirely on UI through December 31, 2020.

Motion by John Baldino to approve the financials, FY 2021 budget and Wagner-Peyser MOU. Seconded by Kenny Allison. The motion was approved unanimously.

IX. WIOA Committee - ETPL Approvals

John Baldino, Chair, WIOA Committee, reported on the ETPLs under consideration. All of these programs have been approved by the Committee. He presented the following ETPLs for Board approval:

- Medical Coder Academy
- CATEC's program (full list on pages 50-51)
- Orange County Dept of Social Services' Orange View – First Aide/CPR, Personal Care Assistance, Nursing Assistant and Medication Aide
- Germanna Community College – Phlebotomy
- New Pathways Tech – CNC Machining

Motion by Laura Duckworth to approve these programs for ETPL. Seconded by Steve Ray. The motion was approved unanimously.

X. Partner & Provider Presentations

A. Goodwill Updates:

Trend reports were presented by Mary Ann Gilmer. There has been no significant change between PY 19 and this year regarding adult performance. Youth has had a higher dropout level and suggested that more intensive screening was necessary.

B. DARS

Naomi Aitken let everyone know that the services are still being offered even though not in person. She pointed out the people with disabilities are more susceptible and less likely to stay at their job because of COVID-19. They have provided clients with extra training in the job search, which has been much more of a challenge when interviews are not in person especially due to technology issues. They've also had difficulty in getting high school students to respond or stay in touch during the pandemic.

XI. Other Business

Sarah Morton brought the following to the Board's attention:

- A. With the approval of the FY 2021 budget, we will be able to add an Operations Manager position. She'll share the Operations Manager job description and requested feedback.
- B. For information, she will also send out safety protocol to the Board for review.
- C. Valerie Palamountain was acknowledged and recognized for all of her service and leadership on behalf of VCW-Piedmont. She will be missed!
- D. She reported that the VCW-Piedmont Council agreed to extend the terms of Board members through September 30. Jeanne Wesley of Germanna Community College was approved to replace Valerie Palamountain.

XI. Adjournment

Dave Kilgore adjourned the meeting at 4:30 PM.