



PIEDMONT REGION

**VCW-PIEDMONT PWDB QUARTERLY MEETING MINUTES**

*Serving Albemarle ~ Charlottesville ~ Culpeper ~ Fauquier ~ Fluvanna ~ Greene ~ Louisa ~  
Madison ~ Nelson ~ Orange ~ Rappahannock*

VCW-Piedmont Board Meeting Wednesday, September 14, 2022 3:00 PM- 4:30 PM	Northside Library 705 Rio Road Charlottesville, VA Additionally - Zoom Option
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VCW-PIEDMONT PWDB MEMBERS	PROGRAM YEAR 2021 (JULY 2022 – JUNE 2023)			
	ATTENDED			
	SEPT 2022	DEC 2022	MAR 2023	JUNE 2023
Naomi Aitken	X			
Kenny Allison	X (VIRTUAL)			
Charles Bodden	X			
John Baldino	X			
Antwon Brinson				
Carol Coffey	X			
Kaki Dimock	X (PROXY)			
Laura Duckworth	X			
Jeff Earney	X			
Annette Hyde	X			
Ray Knott				
Scott Kozuch				
Clare Lillard				
Steven Ray	X			
Barbara Hutchinson				
Jack Rickett				
Tina Lance				
Jess Peregoy				
Bryan Rothamel	X			
Lorne Seay				
Don Shotwell	X			
Gary Spry	X (VIRTUAL)			
Shawn Woodfolk				
NAME	ORGANIZATION	NAME	ORGANIZATION	
Sarah Morton	PWDB Staff	Marty Bywaters-Baldwin	RGI	
Helen Cauthen	CVPED	Sara Drebes	RGI	
Allyn Sinderbrand	PWDB Staff	LaShaunda Carter	Autumn Care of Madison	
Rahul Maitra	CVPED	Chris Pope	VEC	
Stephanie McNamara	PWDB Staff	Quinn-Lynn Bates	RGI	
Shannon Holland	GO VA	Jenny Biche	RGI	
Thomas Best	GO VA			
Kelvin Whitehurst	PWDB Staff			

**ABSENT**

Meeting Called to Order by Kenny Allison (Virtually) at 3:00 PM

- I. Determination and Announcement of Quorum**
  - a. Quorum was not reached with 4 of the 8 Private sector needed in person; the 7 of 7 Public representatives needed were in person. Votes could not take place.
- II. Opportunity for Public Comment**
  - a. There was no public comment.
- III. Items Requiring Approval (Due to unmet quorum, the items requiring a vote remain unapproved)**
  - a. March 2022 and June 2022 Meeting Minutes
  - b. Updated Financial Process Policy
  - c. Board Chair and Vice Chair
    - i. Kenny Allison offered himself to be voted upon for Board Chair
- IV. Director's Report**
  - a. **DEI Presentation**
    - i. Sarah Morton continues to research viable DEI experts to organize workshops for the Piedmont Workforce Development Board, Staff, and Area 6 One-Stop Center staff members.
  - b. **Grant Updates**
    - i. **SCHEV**
      1. The milestones thus far with the SCHEV grant being kickoff and establishment of next steps. Kelvin Whitehurst and Maeve Konouck have taken the lead with establishing the groundwork. An inventory has been established of over 200 businesses willing to actively host internships to date.
    - ii. **Talent Supply Connector (GOVA)**
      1. The TSC Grant focuses on a talent development initiative targeting the Light Manufacturing and Food & Beverage Manufacturing sectors
      2. Funding will cover two new position to support the initiative
        - a. Allyn Sinderbrand, Program Manager for Career Pathways
        - b. Currently interviewing candidates for Mobile Resource Specialist
    - iii. **Project Future Workforce Development Outreach (GO VA)**
      1. As the Project Future Workforce Development Outreach grant comes to a close at the end of September 2022, statistics were presented as follows:
        - a. Presented to 27 businesses, customized for 14
        - b. 10 videos created during Project Future
        - c. Cumulative served for Project Future counties:
          - i. 65 served in Madison
          - ii. 75 in Nelson
          - iii. 137 in Louisa
          - iv. 180 in Fluvanna
    - iv. **Workforce Services Investment Innovative Grant**
      1. Sarah Morton has submitted the application for this 17 month grant for up to \$200,000. The grant will focus on in-school youth in conjunction with Jobs for VA Graduates.
  - c. **VCW-Piedmont Re-Entry Task Force**
    - i. Stephanie McNamara has developed the VCW-Piedmont Re-Entry Task Force based upon initiatives within the Workforce Development team. Partners and re-entry councils throughout the region have been assembled to pool resources

for Re-Entry citizens in Area 6.

**V. Financial Agent Reports and Financials**

- a. Rahul Maitra presented a projected budget as well as the budget thus far in PY 2023, with only one month of reporting.

**VI. Partner and Provider Presentations**

**a. VEC**

- i. Don Shotwell shared the status update for the VEC office based out of Charlottesville. The staff, which is down 2 staffers, has been assisting over a thousand clients via phone, email, and in person. Registered unemployed continues to climb due to backlog issues with the system.

**b. Rappahannock Goodwill Industries**

- i. Marty Bywaters-Baldwin presented the WIOA success story of LaShaunda Carter, who was able to join the presentation as well.
  - 1. LaShaunda used WIOA services to receive supportive services and the fees associates with a college degree from Germanna Community College. Now is an Human Resources Manager with Autumn Care of Madison.
- ii. Marty Bywaters-Baldwin shared the WIOA service progress as well as performance goals for PY 22-23.

**VII. Committee Updates**

**a. Business and Education Outreach**

- i. Sarah Morton debriefed that the committee had a successful discussion on digital literacy. Also, a [Google Forms survey](#) was distributed asking committee members to share their challenges and best practices of hosting an intern.

**b. Strategic Planning**

- i. Kelvin Whitehurst shared that the Strategic Planning committee continues their search for a chair, hopefully there will be a vote during the October meeting. Additionally, efforts are continued to find a local speaker talk about the benefits of Diversity, Equity and Inclusion to the board.

**c. WIOA**

- i. John Baldino shared the quarterly progress on behalf of the WIOA Committee. No ETPL renewals are in process at this time based upon the process updates from the State; all current providers will stay approved through December 31, 2022.

**VIII. Open Comment**

- a. Laura Duckworth asked that community partners be incorporated in presentations again so programs could be promoted from an educated perspective.
  - i. Ex: DARS, PRACEP, TJACE
- b. Sarah Morton expressed the intention of revisiting policy on voting since in person quorum was not met in June 2022 or the September 2022 meeting(s).

**IX. Adjournment**

- a. Meeting adjourned by Kenny Allison at 4:15 PM.