

Monthly WIOA Committee Meeting

January 2023 Meeting Minutes

January 18, 2023

Attendees:

Sarah Morton
Kenny Allison
Laura Duckworth
Stephanie McNamara
Antwon Brinson

The meeting was called to order via Zoom at 2:05 P.M.

I. VCW-Piedmont updates on the follow:

- a. Local Plan Modification Review
 - i. Sarah Morton updated the WIOA Committee on the Modified Local Plan which has been posted to www.vcwpiedmont.com for public comment until January 19, 2023.
 1. Stephanie McNamara sent a copy of the Modified Local Plan as well as the recap of the changes made to the Plan in accordance with the Modified State Plan.
- b. New Space – Glenwood Station
 - i. Sarah Morton and Stephanie McNamara walked through the new space to begin assigning space and deciphering what is needed in regard to furniture.
 1. Sarah Morton and Ann Mallek (Chair of the CLEO) met to discuss next steps for benefits of Board staff once the transition takes place.
 2. Estimates for the move are roughly \$800.00 and initial costs for basic tech support as well as copier services are roughly \$5000.00
 3. Laura Duckworth suggested the “re-use store” at UVA that acts as a surplus from renovation buildings and hotel on campus. Laura also shared that the furniture is at a low cost or could possibly be a donation.
- c. Personnel Updates
 - i. Sarah Morton informed the committee of the newest addition to the VCW-Piedmont team, Christa Poindexter. Christa will be replacing Allyn Sinderbrand.
 1. Christa’s first day will be January 24, 2023.
 - ii. Stephanie McNamara shared with the committee that interviews are still being held for the position of VTOP Program Coordinator.
 1. The committee suggested (collectively) to look into offering a higher starting salary based on the current competitive job market.
 - a. What are the comparable starting salaries for that position in other regions?

II. Committee Goals for 2023

- a. Stephanie McNamara asked for Committee goals for 2023. Generally, the WIOA Committee focuses on the ETPL approval and re-approval processes, however, the State has extended current approvals through July 2023.
 - i. Kenny Allison suggested exploring the other aspects of the Workforce Innovation and Opportunity Act.

- ii. Antwon Brinson asked what we are looking for among our partners or clients?
 - 1. Ex: DARS, VEC, WIOA – how are measuring success and can we shift the narrative a bit?
 - 2. Antwon also suggested reaching further in the success stories. How did it impact their life further (successes)? Family? Community? An example of how to measure impact both successful and not is the “*Bridge Program*” in Buckingham County.
- iii. Laura Duckworth suggested taking Antwon’s suggestion a step further and digging into what isn’t working vs. the mapping of successes.
 - 1. Laura also expanded on a possible suggestion to case managers to track basic interactions with clients within a database or spreadsheet in the form of a tally. (Ex: Phone calls, emails, assistance)

III. With no further discussion, meeting adjourned at 2:47 PM