

Monthly WIOA Committee Meeting

May 2023 Meeting Minutes

May 15, 2023

Attendees:

Kenny Allison
John Baldino
Stephanie McNamara
Antwon Brinson
Laura Duckworth

The meeting was called to order via Zoom at 1:00 P.M.

I. WIOA Follow Up (Programs)

- a. The committee discussed the current trends within WIOA programs as a follow up to some questions during the April meeting. The following questions were raised during this meeting.
 - i. What programs have the most success?
 - ii. Is accommodation made for those who have learning issues?
 - iii. When a final exam is required for certification, how many retakes are allowed?
How many are still paid for by WIOA funds?
- b. Antwon Brinson raised the question of basic skills in the workplace as a business owner. He addressed the fact that he has run into several intelligent new workers within his organization who don't have the basic skills needed to move forward.
 - i. He recommended reaching out to TJACE to see if they have offer adult classes for basic skills training.
 1. The basic skills in question include vocabulary expansion, basic math skills, and interpersonal skills.

II. ETPL Approval

- a. 180AllSmiles
 - i. The WIOA committee denied the initial application for 180AllSmiles as a new provider as well as the submitted application for Dental Assisting.
 1. The Committee (collectively) thought the application was submitted in an unprofessional and unpolished manner. It was noted that details of the program were missing, it was handwritten and incomplete.
 2. Stephanie McNamara offered to reach out the provider and explain the concerns of the committee and encourage them to re-apply after some professional coaching.
 3. After an at length discussion, the committee reiterated the encouragement to re-apply.
- b. The discussion of 180AllSmiles as a new Provider with the new program of Dental Assisting lead to a discussion involving the ETPL application process as it stands currently.
 - i. Laura Duckworth requested that LWDA 6 review the current application to ensure it covers all necessary information to help the Board make an informed decision.

- ii. The WIOA Committee has suggested revisiting the application as a group during our July 2023 meeting with Stephanie McNamara making real time updates to the application including making the application a PDF Filler form.

III. With no further discussion, meeting **adjourned** at 2:00 PM